

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
JANUARY 2, 2018
MINUTES

The Hanover Township Board of Commissioners conducted a public meeting on January 2, 2018 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

ROLL CALL OF HOLD-OVER MEMBERS

PRESENT: Commissioners George Andrejko, Albert Bagusky, William Howatt

APPOINTMENT OF TEMPORARY CHAIRMAN

Motion by Andrejko, secc. Howatt that Albert Bagusky be appointed Temporary Chairman for the purpose of re-organization. On the motion the following voted yes: Andrejko, Howatt. Abstain: Bagusky. MOTION CARRIED.

PRESENTATION OF CERTIFICATES OF ELECTION

The Temporary Chairman called for the Commissioners-Elect to present their certificates of election to the Township Secretary. The Secretary will read the certificates of Commissioners- Elect for Jeffery P. Lewis, George W. Bowers, Russell P. Davis and Ronald Krushnowski.

The Temporary Chairman introduced the Honorable Joseph A. Halesey, District Court Judge, who will administer the Oath of Office to Commissioners Elect Lewis, Bowers, Davis and Krushnowski AND Hanover Township Tax Collector Elect Mildred A. Luba.

The Temporary Chairman declared that Jeffery P. Lewis, George W. Bowers, Russell P. Davis and Ronald Krushnowski are now Commissioners of the Township of Hanover, County of Luzerne in the Commonwealth of Pennsylvania.

PRESENTATION – OATH OF OFFICE

Motion by Andrejko, secc. Howatt that the Certificates of Election and the Oaths of Office are accepted and that the Certificates of Election be returned to the Commissioners, and the Oaths of Office be filed in the Office of the Township Secretary. On the motion the following voted yes: Andrejko, Bagusky, Howatt. MOTION CARRIED.

The Temporary Chairman requested that Commissioners Lewis, Bowers, Davis and Krushnowski take their seats on the Board of Commissioners.

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AS TEMPORARY CHAIRMAN I CALL FOR NOMINATIONS FOR CHAIRMAN

Motion by Bowers, secc. Lewis to nominate Russ Davis as Chairman of the Board of Commissioners.

The Temporary Chairman called for any further nominations for Chairman twice. After the second call for nomination for Chairman, the Temporary Chairman declared the nominations closed and called for a vote on the nomination of Russ Davis for Chairman.

On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski. Abstain: Davis.

Commissioner Davis took his seat as Chairman of the Board.

NOMINATIONS FOR VICE-CHAIRMAN

Motion by Krushnowski, secc. Howatt to nominate George Andrejko as Vice-Chairman of the Board of Commissioners.

The Chairman called for any further nominations for Vice Chairman twice. After the second call for nominations for Vice-Chairman, the chairman declared the nominations closed and calls for a vote on the nomination of George Andrejko for Vice-Chairman.

On the motion the following voted yes: Bagusky, Bowers, Davis, Howatt, Lewis, Krushnowski. Abstain: Andrejko. MOTION CARRIED.

Commissioner Andrejko took his seat as Vice Chairman of the Board.

APPOINTMENT OF TOWNSHIP SECRETARY

Motion by Lewis, secc. Bowers that Donna Makarczyk be appointed as Secretary of the Township of Hanover for a term of two (2) years effective January 1, 2018 at a salary as per the 2018 Salary and Compensation Resolution. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

APPOINTMENT OF TOWNSHIP MANAGER/BUDGET DIRECTOR

Motion by Lewis, secc. Bowers that Sam Guesto be appointed as Manager/Budget Director of the Township of Hanover for a term of two (2) years effective January 1, 2018 at a salary as per the 2018 Salary and Compensation Resolution. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

APPOINTMENT OF TOWNSHIP TREASURER

Motion by Lewis, secc. Bowers that Mildred Luba be appointed as Treasurer of the Township of Hanover for a term of two (2) years effective January 1, 2018 at a salary as per the 2018 Salary and Compensation Resolution. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

APPOINTMENT OF BUDGET ASSISTANT

Motion by Lewis, secc. Bowers that Jennifer Dukes be appointed as the Budget Assistant for a term of two (2) years effective January 1, 2018 as per the fee schedule agreement. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

APPOINTMENT OF TOWNSHIP SOLICITOR

Motion by Lewis, secc. Bowers that Sanquedolce Law Office be appointed as Solicitor to the Board of Commissioners for a term of two (2) years effective January 1, 2018 at a salary as per the 2018 Salary and Compensation Resolution and fee schedule agreement. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

APPOINTMENT OF TOWNSHIP ENGINEER

Motion by Lewis, secc. Bowers that Borton Lawson be appointed as the Township Engineer for a term of two (2) years effective January 1, 2018 as per the fee schedule agreement. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

APPOINTMENT OF ZONING HEARING BOARD SOLICITOR

Motion by Lewis, secc. Bowers that Attorney Jack Zelinka be appointed as Solicitor to the Hanover Township Zoning Hearing Board for a term of two (2) years effective January 1, 2018 at a salary as per the 2016 Salary and Compensation Resolution and fee schedule agreement. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

APPOINTMENT OF PLANNING COMMISSION SOLICITOR

Motion by Lewis, secc. Bowers that Attorney Michael Yelen be appointed as Solicitor to the Hanover Township Planning Commission for a term of two (2) years effective January 1, 2018 at a salary as per the 2018 Salary and Compensation Resolution and fee schedule agreement. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

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APPOINTMENT OF CIVIL SERVICE COMMISSION SOLICITOR

Motion by Lewis, secc. Bowers that Blazick Law Offices be appointed as the Hanover Township Civil Service Commission Solicitor for a term of two (2) years effective January 1, 2018 at a salary of \$147.00 per meeting and the fee schedule agreement. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

APPOINTMENT OF TOWNSHIP CODE ENFORCEMENT OFFICER-BUILDING INSPECTOR-PLUMBING-HVAC INSPECTOR AND ASSISTANT ZONING OFFICER

Motion by Lewis, secc. Bowers that Mark Bienias be appointed Code Enforcement Officer, Building/Plumbing/HVAC Inspector and Assistant Zoning Officer for a term of two (2) years effective January 1, 2018 at a salary as per the 2018 Salary and Compensation Resolution. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

APPOINTMENT OF TOWNSHIP ELECTRICAL INSPECTOR

Motion by Andrejko, secc. Lewis that Harry Wood be appointed Electrical Inspector for a term of two (2) years effective January 1, 2018 at a salary as per the 2018 Salary and Compensation Resolution. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

APPOINTMENT OF TOWNSHIP HEALTH OFFICER

Motion by Andrejko, secc. Bowers that Michael Galaida be appointed as the Hanover Township Health Officer for a term of two (2) years effective January 1, 2018 at a Salary per the 2018 Salary and Compensation Resolution. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

APPOINTMENT OF TOWNSHIP ZONING OFFICER

Motion by Andrejko, secc. Bowers that Richard Hummer be appointed as the Hanover Township Zoning Officer for a term of two (2) years effective January 1, 2018 at a Salary per the 2018 Salary and Compensation Resolution. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

APPOINTMENT OF TOWNSHIP HOUSING & MAINTENANCE OFFICER

Motion by Andrejko, secc. Bowers that William Kunec be appointed as the Hanover Township Housing & Maintenance Officer for a term of two (2) years effective January 1, 2018 at a Salary per the 2018 Salary and Compensation Resolution. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

APPOINTMENT OF TOWNSHIP FIRE CHIEF

Motion by Andrejko, secc. Bowers that Joe Temerantz be appointed Hanover Township Fire Chief as per the 2018 Salary and Compensation Resolution, effective January 1, 2018. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

APPOINTMENT OF TOWNSHIP DEPUTY FIRE CHIEF

Motion by Andrejko, secc. Bowers that Dwayne Taggart be appointed Hanover Township Deputy Fire Chief as per the 2018 Salary and Compensation Resolution, effective January 1, 2018. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

APPOINTMENT OF TOWNSHIP 1ST ASSISTANT CHIEF

Motion by Andrejko, secc. Bowers that Daniel Wegrzynowicz be appointed Hanover Township 1st Assistant Fire Chief as per the 2018 Salary and Compensation Resolution, effective January 1, 2018. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

APPOINTMENT OF TOWNSHIP 2ND ASSISTANT CHIEF

Motion by Howatt, secc. Bagusky that Michael Yods nukis be appointed Hanover Township 2nd Assistant Fire Chief as per the 2018 Salary and Compensation Resolution, effective January 1, 2018. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

APPOINTMENT OF TOWNSHIP FIRE CAPTAIN

Motion by Howatt, secc. Andrejko that Robert Williams be appointed Hanover Township Fire Captain as per the 2018 Salary and Compensation Resolution, effective January 1, 2018. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

APPOINTMENT OF TOWNSHIP COMMITTEES

Motion by Howatt, secc. Andrejko that the Chairman appoint, at his discretion, the following Committees: Police Committee, Fire Committee, Budget Committee, Sanitation Committee, Flood Control Committee, Human Resources & Personnel Committee, Municipal Waste & Recycling Committee and any other committee necessary for Township business. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

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APPOINTMENT OF TOWNSHIP VACANCY BOARD CHAIRMAN

Motion by Howatt, secc. Lewis that George Bienias be appointed Hanover Township Vacancy Board Chairman for a term of two (2) years effective January 1, 2018. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

BOARD MEETING SCHEDULE FOR THE YEAR 2018

Motion by Howatt, secc. Andrejko that the Secretary be and is authorized to advertise the 2018 schedule of meetings for the Hanover Township Board of Commissioners as follows:

WORK SESSION – First Monday of the month at 6:00 PM

WORK SESSION – Second Monday of the month at 6:30 PM

MONTHLY BUSINESS MEETING – Second Monday of the Month at 7:00 PM

All work sessions and meetings are conducted at the designated meeting place which is the Municipal Building, and all times are prevailing time. Any changes or holiday conflicts in the work session or meeting dates as scheduled shall be public noticed in accordance with the First Class Township Code requirements. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.

ADJOURNMENT

Motion by Lewis, secc. Andrejko to adjourn the meeting. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Lewis, Krushnowski, Davis. MOTION CARRIED.


Donna Makarczyk, Township Secretary