

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS

MARCH 12, 2018

****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on March 12, 2018 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

PRESENT: Commissioners George Andrejko, Albert Bagusky, George Bowers, William Howatt, Ron Krushnowski, Jeffrey Lewis, Russell Davis.

**RECOGNITION – MICHAEL WELEBOB – RETIRED ROAD DEPARTMENT
EMPLOYEE WITH 30 + YEARS OF SERVICE**

DEPARTMENT REPORTS

SECRETARY’S REPORT

Motion by Andrejko, secc. Lewis that the Secretary’s Report for the month of February 2018 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on February 5, 2018 and February 12, 2018 to discuss personnel and possible litigation. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

MANAGER’S REPORT

Motion by Andrejko, secc. Lewis that the Manager’s Report for the month of February 2018 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Andrejko, secc. Lewis that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of February 2018 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

TREASURER’S REPORT

Motion by Andrejko, secc. Krushnowski that the Treasurer’s report for the month of February 2018 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

MINUTES OF MEETING OF FEBRUARY 12, 2018

Motion by Andrejko, secc. Krushnowski that the minutes of the meeting of February 12, 2018 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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LIST OF BILLS

Motion by Andrejko, secc. Krushnowski that the list of bills for the month of February 2018 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

PRIOR APPROVAL OF BILLS

Motion by Andrejko, secc. Krushnowski that the proper officers are authorized to pay payroll and those bills at a discount or that accrue a penalty between meetings. Bills paid by this procedure will be presented at the next meeting. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

COMMUNICATIONS

Motion by Andrejko, secc. Krushnowski that the communications for the month of February 2018 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Andrejko, secc. Krushnowski that Ben Hultz, Dillon Ropetski, Marc McEvoy, Richard Colarusso, Patrick Wallace & Thomas Tryba be hired as temporary laborers in the Public Works Department effective March 16, 2018 to April 14, 2018 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Lewis, secc. Krushnowski that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels and Dan Harkenreader be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective March 16, 2018 to April 14, 2018 at a rate of \$12.00 per hour for a maximum of twenty (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

LSA GRANT AMENDMENT – SOLOMON'S CREEK INTERCEPTOR

Motion by Lewis, secc. Krushnowski to authorize the amendment to the LSA Grant for the Solomon's Creek Interceptor Contract No. C000065177 and that the Chairman and Township Secretary are authorized to sign the same. This will allow for lining instead of replacing the pipes where acceptable. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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FIRE ESCROW ACCOUNT

Motion by Lewis, secc. Krushnowski to approve the payment of the Fire Insurance Escrow Account from FNCB Bank for 12 Loomis Park. The Code Enforcement Officer has inspected the property and recommended payment. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis, secc. Krushnowski to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2018 – 05, 06, 07 and 08 for various projects including Knox Street stormwater line project, municipal doors project, LSA grants and other projects in the amount of \$21,361.12. These will be paid through various funds and grants including from the Sewer Fee Account and Special Projects Fund. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

INVOICE – BHW INSPECTIONS, LLC

Motion by Lewis, secc. Krushnowski to approve Invoice No. H18002 in the amount of \$4,859.00 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

INVOICE – ROBERT DAVISON, ESQUIRE

Motion by Lewis, secc. Krushnowski to approve the invoice from Robert Davison, Esquire in the amount of \$5,345.00 for professional services rendered. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

INVOICE – GOLDEN BUSINESS MACHINES

Motion by Lewis, secc. Krushnowski to approve the invoice from Golden Business Machines in the amount of \$3,120.00 for computer technical support and that the Chairman is authorized to sign for acceptance. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

APPROVAL – LOSS PREVENTION SOLUTIONS, INC.

Motion by Lewis, secc. Krushnowski to approve the proposal from Loss Prevention Services, Inc. in the amount of \$3,295.00 for camera technical support. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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AUTHORIZATION – USE OF MUNICIPAL BUILDING

Motion by Lewis, secc. Krushnowski to authorize Allenberry Townhomes Association to use the municipal building on March 14, 2018 for an association meeting. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

PAYMENT OF INVOICE – OLEY INDUSTRIES

Motion by Lewis, secc. Krushnowski that based upon the recommendation of the Township Engineer, that Medico Industries is authorized to pay the invoice from Oley Industries and seek reimbursement from DCED, through the Township Manager, in the amount of \$54,424.85. This is for work related to the LSA Grant for Press Line #4. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION – AUDITING SERVICES

Motion by Lewis, secc. Krushnowski to authorize Snyder & Clemente Accountants be retained in the amount of \$3,500.00 for the audit of the LSA Grant for the Medico Press Line. These funds will be reimbursed by Medico Industries. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**AUTHORIZATION TO APPROVE – THE LEASE AGREEMENT FOR THE
BRESLAU FIREHOUSE**

Motion by Bowers, secc. Andrejko to approve the Lease Agreement between Hanover Township and the Hanover Area Fire District for the Breslau Firehouse. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**REQUEST TO ATTEND TRAINING – INTELLIGENCE LIAISON OFFICER
TRAINING**

Motion by Bowers, secc. Krushnowski to approve the request from Police Chief Albert Walker for Sgt. David Lewis to attend Intelligence Liaison Officer Training in State College, PA from April 17th to April 19th. The cost of the training is free. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Davis. Abstain: Lewis. MOTION CARRIED.

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**AUTHORIZATION TO ADVERTISE – SALE OF THE HANOVER TOWNSHIP
FIRE RESCUE TRUCK**

Motion by Bowers, secc. Lewis that the Township Secretary to advertise the sale of the Hanover Township Rescue Truck. The advertisement will be in accordance with the 1st Class Township Code and written by the Township Solicitor. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RESOLUTION NO. 004 – 2018 – GREEN LIGHT GO GRANT

Motion by Bowers, secc. Lewis to approve Resolution No. 004-2018 for the traffic signal upgrades at Sans Souci Parkway & Willow Street under the Green Light Go Grant and that the Chairman to sign all related documents for same. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RESOLUTION NO. 005 – 2018 – GREEN LIGHT GO GRANT

Motion by Bowers, secc. Lewis to approve Resolution No. 005-2018 for the traffic signal upgrades at Sans Souci Parkway & Fellows Avenue under the Green Light Go Grant and that the Chairman to sign all related documents for same. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION TO ADVERTISE – GREEN LIGHT GO GRANT PROJECT

Motion by Bowers, secc. Lewis to authorize the Township Secretary to advertise for bids related to the Green Light Go Project as written by the Township Engineer. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RESOLUTION NO. 006 – 2018 – SMALL WATER AND SEWER GRANT

Motion by Bowers, secc. Lewis to approve Resolution No. 006- 2018 for the application of a Small Water and Sewer Grant application for the Solomon's Creek Interceptor in the amount of \$500,000. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RESOLUTION NO. 007 – 2018 – PENNDOT MULTI MODAL GRANT

Motion by Bowers, secc. Lewis to approve Resolution No. 007- 2018 for the application of a PennDOT Multi Modal Grant application for the Loomis Park Bridge in the amount of \$699,725. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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AUTHORIZATION – REIMBURSEMENT OF MULTI MODAL GRANT FUNDS

Motion by Bowers, secc. Lewis to authorize the Township Manager to submit a request for reimbursement of \$173,145.00 from the 2016 Multi Modal Grant Fund for street resurfacing. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RESOLUTION NO. 008-2018 – RECYCLING 902 GRANT

Motion by Bowers, secc. Lewis to approve Resolution No. 008-2018 for the application of a 902 Recycling Grant for a Recycling Truck and recycling containers in the amount of \$169,889.90. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ADD ON MOTION – SOLOMON SANITARY INTERCEPTOR

Motion by Lewis, secc. Krushnowski that because all bid amounts have exceeded the amount of the grant to fund the project and because the Board has not appropriated funds to cover the additional cost, I move that all bids be rejected for the Solomon's Creek Interceptor Project. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ADD ON MOTION – SOLOMON SANITARY INTERCEPTOR

Motion by Lewis, secc. Krushnowski that due to variables in the project which are believed to have caused additional costs in the bids, I move that the Solomon Creek Interceptor project be re-bid for the first phase of videoing and cleaning the line and that the Township Secretary is authorized to advertise the same. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ADD ON MOTION – CROSSING GUARD

Motion by Lewis, secc. Krushnowski to approve the hiring of Anthony Monico as a substitute crossing guard effective March 13, 2018 at a Salary per the 2018 Salary and Compensation Resolution. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ADD ON MOTION – HIRING

Motion by Lewis, secc. Krushnowski that Benjamin Hultz be hired to the position of laborer according to the 2018 salary and compensation resolution, contingent upon and subject to his completing and passing the requisite screening and background checks which include: a request for ten-year driver information, a criminal history check and controlled substance/drug screening. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. Abstain: Bagusky. MOTION CARRIED.

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ADD ON MOTION – HIRING

Motion by Lewis, secc. Krushnowski that Dillon Ropietski be hired to the position of laborer according to the 2018 salary and compensation resolution, contingent upon and subject to his completing and passing the requisite screening and background checks which include: a request for ten-year driver information, a criminal history check and controlled substance/drug screening. On the motion the following voted yes: Bowers, Howatt, Krushnowski, Lewis, Davis. Abstain: Andrejko, Bagusky. MOTION CARRIED.

ADD ON MOTION – DOORS

Motion by Lewis, secc. Krushnowski that the Township Secretary be and is authorized to advertise for bids for municipal doors. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

Donna M. Makarczyk, Secretary