

# HANOVER TOWNSHIP CODE ENFORCEMENT

1267 SANS SOUCI PARKWAY • WILKES-BARRE, PENNSYLVANIA 18702

(717) 825-8521 - Ext.24

## REQUIRED FOR MASTER PLUMBER/ELECTRICIAN LICENSE

- 1) Application to be filled out in its entirety.
- 2)
  - 2-A) Copy of insurance with Hanover Township named certificate holder
  - 2-B) Contractors name must be on certificate of insurance
- 3)
  - 3-A) Master license
  - 3-B) Application to be filled out for test in Hanover Township.
  - 3-C) Contractor can only apply for one - one time job without applying for test.
- 4)
  - 4-A) Act 44 to be filled out in its entirety.
  - 4-B) Of contractor is self employed he must have his social security number.
  - 4-C) If contractor has employees he must have his federal ID number.
  - 4-D) Affidavit of exemption for contractors that are self-employed stating they have no employees working for them and if they should hire someone they will submit insurance with Workman's Compensation. Affidavit must be notarized.